

## Scholarship for Short Term Study

The Continuing Education and Formation for Priests offers a limited scholarship for short term studies. This grant request must be submitted under the following conditions:

1. Requests should be made to the chair of the Continuing Education and formation for Priests of the Diocese of Ogdensburg.
2. The request will be received for short term study periods of a week and not exceeding two weeks. Weekend conferences will not be considered for a grant request.
3. Grant requests for one week study periods can be up to \$150. The request for approximately two week study periods can be up to \$300. In both cases the grants will be made directly to the individual requesting them.
4. You are reminded that the clergy of the parish may be reimbursed from parish/institutional funds for short term study. Consult the Diocesan Pastoral Handbook for the amount allowed. In applying for either a one or two week grant, please indicate the total expenses of the program, the amount, if any, taken from parish/institutional funds and finally, the amount being requested.
5. The requests are to be made for short term study programs and not retreats. Monies given for retreats are to be taken directly from the parish/institution to which a priest is assigned.
6. Only one scholarship will be allowed per year.
7. Grants will be distributed on a first come-first served basis until funds are expended.

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### Application for Short Term Study

Return request to Rev. Scott D. Fobare 12 St. Patrick's Place Port Henry, NY 12974

Name \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Program: \_\_\_\_\_

Cost of Program: \$ \_\_\_\_\_ Parish Total: \$ \_\_\_\_\_ Amount Requested: \$ \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_